

RETENTION TIMES TABLE - Courtesy of WADA.

ADRV: anti-doping rule violation

AAF: *adverse analytical finding*

ATF: *atypical finding*

NAF: non-analytical finding

- I. Referenced data will be deleted no later than the end of the calendar quarter following the expiry of the stated retention period.
- II. For practical reasons, retention times are submitted to two categories; 18 months and 10 years.
- III. Retention times can be extended in case of pending anti-doping rule violations.

Module	Data	Retention periods	Remarks	Criteria
<p><b>1 - Athlete</b></p> <p><i>Athlete (general)</i></p>	<p>Name</p> <p>Date of birth</p> <p>Sport discipline</p> <p>Gender</p> <p>Phone number(s)</p> <p>Email address</p> <p>Home address</p>	<p>as of time when <i>Athlete</i> is excluded from ADO's <i>Testing</i> pool:</p> <p>Indefinitely</p> <p>Indefinitely</p> <p>Indefinitely</p> <p>Indefinitely</p> <p>10 yrs</p> <p>10 yrs</p> <p>10yrs</p>	<p><b><i>Athlete</i> data relevant for practical purposes and because of multiple violations. These data are not particularly sensitive. Managed by ADO.</b></p> <p>This can be retained indefinitely. ADOs should be allowed to keep a record of <i>Athletes</i> that have been part of their <i>Testing</i> pool. For elite <i>Athletes</i>, this information is public information anyway.</p> <p>10 years because of possible ADRV: AAF/ATF (stored <i>Sample</i>) or NAF</p> <p>10 years because of possible ADRV: AAF/ATF (stored <i>Sample</i>) or NAF</p> <p>10 years because of possible ADRV: AAF/ATF (stored <i>Sample</i>) or NAF</p>	<p>Necessity</p> <p>Necessity</p> <p>Necessity</p>
<p><b>2 - Whereabouts</b> (except for the <i>Athlete</i> Passport program see section 8)</p> <p>Whereabouts</p>	<p>Whereabouts</p> <p>Failures</p> <p>Missed tests</p>	<p>as of date to which the data relate:</p> <p>18 months</p> <p>18 months</p> <p>18 months</p>	<p><b>Only small amount of Whereabouts is relevant to retain, but it is impossible to establish which part.</b></p> <p>Can be relevant to establish ADRV retrospectively</p> <p>Relevant to count three Strikes in 12 months time</p> <p>Relevant to count three Strikes in 12 months time</p> <p>If ADRV, will be kept as part of disciplinary file indefinitely (see section 7).</p>	<p>Necessity</p> <p>Necessity</p> <p>Necessity</p>
<p><b>3 - TUE</b></p>			<p><b>Destroying medical information makes it impossible for WADA to review TUEs retrospectively after TUE has lost its validity TUE information is largely medical and therefore specifically sensitive. Managed by ADO / TUEC.</b></p>	

Module	Data	Retention periods	Remarks	Criteria
<i>TUE</i>	<i>TUE</i> approval forms <i>TUE</i> supp. med information <i>TUE</i> info not included: (i) on the approval form; or (ii) in the supporting medical information	10 yrs as of approval Date  18 month from end of validity of <i>TUE</i>	Can be relevant in case of re- <i>testing</i> .  Loses relevance after expiration of <i>TUE</i> except in case of re-application (and sensitive information).	Proportionality / Necessity  Proportionality
<b>4 - Testing</b>  <i>Testing</i>	Mission orders  <i>Doping Control Form</i>  Chain of Custody	as of document creation date / as of first indication of AAF, ATF, ADRV or <i>Sample</i> collection  18 months / 10 yrs  18 months / 10 yrs  18 months/ 10 yrs	<b>Long retention only relevant in case of AAF, ATF, ADRV or stored <i>Sample(s)</i>.</b>  <b>Managed by ADO.</b>  18 months if there is no indication of an ADRV/ 10 yrs if there is an indication of a possible ADRV, if the <i>Sample</i> is stored for possible re- <i>testing</i> or if it is part of a passport program. 18 months if there is no indication of an ADRV/ 10 yrs if there is an indication of a possible ADRV, if the <i>Sample</i> is stored for possible re- <i>testing</i> or if is part of a passport program. 18 months if there is no indication of an ADRV/ 10 yrs if there is an indication of a possible ADRV, if the <i>Sample</i> is stored for possible re- <i>testing</i> or if it is part of a passport program.	Proportionality /Necessity  Proportionality /Necessity  Proportionality /Necessity
<b>5 - Samples (lab)</b>  <i>Samples</i>	A <i>Sample</i>  B <i>Sample</i>	Indefinitely / 10 yrs  Indefinitely / 10 yrs	<b>Only positive <i>Samples</i> are a possible privacy issue</b> <b>Managed by Laboratory</b>  These <i>Samples</i> are anonymous, and may be retained indefinitely for scientific purposes. In case of an AAF, and if the <i>Sample</i> is identifiable, 10 yrs should be the maximum retention time.	Proportionality  Proportionality
<b>6 - Test results/Results management (forms/ documentation)</b>  <i>Results</i>	Negative findings  AAF ATF	as of creation of relevant documents:  10 yrs  10 yrs 10 yrs	<b>Relevant because of multiple violations and retrospective analysis</b> <b>Managed by ADO</b>  Negative results have an historical value and keeping them could be in the interest of the <i>Athlete</i> . Necessary because of multiple violations. Necessary because of multiple violations.	Proportionality  /Necessity Necessity Necessity

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<p><b>7 - Disciplinary Rulings (ADRV)</b></p> <p>Disciplinary rulings</p>	<p>Sanctions under the Code Arbitral awards Relevant supporting documentation/files</p>	<p>Indefinitely Indefinitely Indefinitely</p>	<p>Relevant because of multiple violations. Managed by disciplinary body / sports federation / ADO.</p> <p>Should be kept indefinitely for legal and precedential value.</p>	<p>Necessity Proportionality</p>										
<p><b>8 - Athlete Biological Passport*</b></p> <p>* Differentiation between <i>Samples</i> and results. As <i>Samples</i> are not used for directly establishing ADRV, <i>Samples</i> will not be stored, only results.</p> <p>* For blood there are no A or B <i>Samples</i>.</p> <p>* Only positive <i>Samples</i> are a possible privacy issue. Biological passport <i>Samples</i> are not positive <i>Samples</i>.</p> <table border="1" data-bbox="239 558 2141 896"> <tbody> <tr> <td data-bbox="239 558 533 702">Results</td> <td data-bbox="533 558 806 702">Results</td> <td data-bbox="806 558 1070 702">10 yrs as of date results were obtained</td> <td data-bbox="1070 558 1951 702">For the biological passport (blood module), the endocrinological/steroidal urine modules or longitudinal profiling, the retention time for results is 10 yrs. 10 yrs when needed to support atypical/abnormal results/to refute <i>Athlete's</i> claims.</td> <td data-bbox="1951 558 2141 702">Necessity</td> </tr> <tr> <td data-bbox="239 702 533 896">Whereabouts</td> <td data-bbox="533 702 806 896">Whereabouts</td> <td data-bbox="806 702 1070 896">10 yrs as of date the data relates to</td> <td data-bbox="1070 702 1951 896">For cases where circumstances warrant for negative results to be stored for future inclusion in the biological passport (blood module/endocrinological/steroidal urine modules): 10 yrs (only needed for limited amount of <i>Athletes</i>).</td> <td data-bbox="1951 702 2141 896">Necessity</td> </tr> </tbody> </table>					Results	Results	10 yrs as of date results were obtained	For the biological passport (blood module), the endocrinological/steroidal urine modules or longitudinal profiling, the retention time for results is 10 yrs. 10 yrs when needed to support atypical/abnormal results/to refute <i>Athlete's</i> claims.	Necessity	Whereabouts	Whereabouts	10 yrs as of date the data relates to	For cases where circumstances warrant for negative results to be stored for future inclusion in the biological passport (blood module/endocrinological/steroidal urine modules): 10 yrs (only needed for limited amount of <i>Athletes</i> ).	Necessity
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