



## **BY LAWS**

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# **WORLD SKATE BY-LAWS**

## **PREAMBLE**

These By-laws shall be considered as a specification, a deepening as well as an integral part of World Skate rules and regulations, and are subordinate to World Skate Statutes, which shall always prevail.

These By-Laws contain no sports technical rules, as any Sports Regulations shall be included in each single Technical Rulebook.

## **PARAGRAPH 1 – HEADQUARTERS**

1. The headquarters of World Skate shall be in Lausanne, Switzerland.
2. If necessary, the President is entitled to establish operational offices in other locations (Statutes, Art. 1.5).

## **PARAGRAPH 2 – MEMBERSHIP**

1. Member Federations shall include as many World Skate disciplines as possible.  
In case a discipline is not governed in a given Country by the relevant Member Federation, and in case such discipline is supported by an important expression of interest and by a clear development programme, the relevant Member Federation shall include the discipline concerned under its umbrella by also providing its representatives with a complete financial and decision-making autonomy.  
As per Statutes art. 3.1, there shall be only one National Federation per Country.  
In case a Member Federation refuses to include one or more World Skate disciplines under its umbrella in compliance with the procedure set out above, it shall be subject to the rules provided for in the Code of Conduct and Code of Ethics, which may also lead to lose World Skate membership.

In Countries where more than one Federation is already recognized by World Skate (either fully or transitionally towards Tokyo 2020 Olympic Games), the different entities shall be subject to the provisions under Art. 3 of World Skate Statutes.

2. World Skate can be asked to act as Arbitrator in possible disputes which may arise between different entities. In case no agreement is reached - after hearing the opinion of the competent National Sports Authority - World Skate shall rule the case by appointing the sole Governing Body for the Country concerned (Statutes, Art. 3).
3. As far as the Membership policy is concerned, the provisions of the Statutes (Art. 3), shall be enforced with the following clarifications:
  - a) A payment notice shall be sent by the Secretary General within January 31<sup>st</sup> of each calendar year together with the annual form (see point c) below). If a member fails to pay and to submit the annual report, the rules provided for in the Code of Conduct and Code of Ethics shall be applied.
  - b) The date on which the payment is received in World Skate Bank account shall be considered as binding.
  - c) Within March 31<sup>st</sup> every year, each Member Federation shall submit to World Skate the annual report containing all the necessary information as requested by World Skate. The requests to submit reports and forms shall be sent out by World Skate General Secretariat within January 31 of each year.  
The annual report can be sent in a digital format.

### **PARAGRAPH 3 – RIGHTS AND DUTIES OF MEMBER FEDERATIONS**

1. Member Federations shall enjoy the rights listed in the Statutes (Art. 4.1). Starting from the date of their provisional recognition by the Executive Board they may attend all International Sports Competitions, and as from the date of ratification by the Congress they shall enjoy all the other rights as listed in the Statutes.
2. Member Federations shall be subject to the duties listed in the Statutes (Art.4.2) as from their provisional recognition and they shall be subject to all the Regulations and sanctions as stated in the Code of Conduct and Code of Ethics (Statutes Art. 4.3).

3. Member Federations wishing to withdraw their membership from World Skate shall notify the Secretary General in writing within 31<sup>st</sup> December.
4. Any breach of duties, rights, Code of Conduct or Code of Ethics shall be punished in accordance with the provisions under the Code of Conduct and the Code of Ethics.

## **PARAGRAPH 4 – HONORARY MEMBERS RIGHTS AND POLICY**

1. As stated in Art. 5 of the Statutes, Honorary Members may be invited to attend Congresses, World Championships, World Skate Games and any other World Skate Competition or event.
2. During such occasions they shall enjoy free entrance, reserved seats in the venue and may be invited to attend the awarding ceremonies.

## **PARAGRAPH 5 – THE CONGRESS**

The President presides over World Skate Ordinary and Extraordinary Congress, and the Secretary General is in charge of running and moderating the sessions of the Congress (Chairman).

If the President is absent, the meeting shall be presided over by the First Vice President; in case both the President and the First Vice President are absent, the oldest Vice President shall be in charge of presiding over the Congress.

The President may appoint authorities other than the Secretary General to run and moderate the sessions of the Congress (Chairman).

### **A - THE GENERAL ASSEMBLY**

1. The Chairman has the necessary authority to chair the meeting. In case a matter is not ruled by any of World Skate Rules and regulations, the Assembly decides on the procedure to be followed by a majority of votes. If no agreement is reached, the Chairman of the meeting shall decide.

2. The Chairman may order suspensions or adjournments of the meeting for important valuable reasons, and decides when an adjourned meeting is convened.
3. The General Assembly is open to the public. In particular circumstances, however, the Chairman may decide to proceed to an *in camera* session.
4. After opening the Congress, the Chairman confirms the statutory summoning and the presence of a constitutive quorum (Statutes Art. 7.11).
5. The Assembly shall start at the time set out in the notice and shall continue until all the items in Agenda are discussed.
6. If no constitutive quorum is available within 3 hours as from the time set out in the notice, the General Assembly shall be declared as cancelled.
7. Presidents and/or Delegates attending the Congress shall be registered at their entrance.

#### **B - ENTITLEMENT TO VOTES AND MAJORITY CRITERIA**

1. Member Federations shall be entitled to collect an affiliation vote for their Membership (three votes as per Statutes Art. 7.9) plus one vote for each discipline they actively manage (according to the terms set out below).
2. As a transitional system, until a single Federation per Country is established (as required by Statutes art. 3 and Par. 2 of these By-Laws), in those Countries where more than one Member Federation has been recognized by World Skate, the Federation which governs the highest number of disciplines shall be entitled to the affiliation vote for its membership. In case of a tie, the earlier recognized Federation shall be entitled to receive the extra membership vote.
3. In the days leading to the General Assembly, the Secretary General shall proceed to the attribution of votes as follows:

- i. The President or the appointed Delegate of each Federation attending the Congress shall submit his/her credentials to the Secretary General and shall demonstrate to be up to date with the payment of the annual World Skate Fees.
  - ii. The President or the appointed Delegate of each Federation shall declare the number of sport disciplines his/her Federation have attended the relevant World Championships at least once in the two years preceding the year on which the World Skate Congress is staged (Statutes Art. 7.9.b).
  - iii. The Secretary General shall proceed to the assignment of the Voting Rights.
  - iv. By receiving the Voting Rights, the President or the Delegate of each Federation shall sign the Attendance List.
  - v. The voting rights distributed as per this procedure shall entitle the attendees to vote also for Continental matters, if any.
4. During the voting procedures of the General Assembly the majority rule shall be applied.
- The majority of votes (*deliberative quorum*) shall be represented by the 50% plus 1 of the votes distributed, except for those matters requiring a two-third majority of the votes as per Art. 7.14 of the Statutes.
5. Absents shall not affect the deliberative quorum.

*E.g.*

- *43 Federations attending.*
- *180 votes distributed.*
- *Majority (deliberative quorum) → 91 votes even if one or more attenders do not take part to one or more consultation rounds.*

<i>Proposal 1:</i>	<i>Votes in favor 91</i>
	<i>Votes against 87</i>
	<u><i>Abstentions 2</i></u>
	<b><i>PROPOSAL APPROVED</i></b>

## C - DEBATE

1. The floor shall be granted by the Chairman.
2. Any attendee who is entitled to vote and desiring to speak to the Assembly shall raise his/her hand and when called upon by the Chairman, shall address the Chair. If two or more members rise their hands simultaneously, the Chairman shall call upon the

member who first caught his/her eye. If more members desire to speak, a list of order shall be defined by the Chairman.

3. Any matter included in the agenda and on which the Assembly has already voted upon shall not be the object of further debate, unless otherwise decided by the assembly pursuant to a majority rule.

#### **D - MOTIONS AND AMENDMENTS**

1. The Chairman shall not accept any motion or amendment that is contrary to the Statutes or to any other World Skate Rules and regulations.
2. A motion or an amendment before the Chair may only be withdrawn by its mover or in case the mover officially leaves the meeting.
3. If required by the Chair, any motion or amendment shall be submitted in writing.
4. A member moving a motion or an amendment shall present it to the Assembly. A member seconding a motion may reserve the right to take the floor subsequently. A member of the Assembly shall not speak more than once about any subject. A limited amount of time can be set for each speech (see the following Par. 5.F). In such case, the duration of each speech shall be defined in advance by the Chairman. Only the mover shall have the right to speak again at the end of the discussion of the motion or amendment. The Mover has the right to reply before a vote is cast.
5. When an amendment or a motion is debated by the Assembly, no other item in the Agenda shall be tackled.
6. A motion or amendment not seconded shall not be discussed any further and shall not be recorded in the Minutes.
7. Motions shall be dealt with according to the order stated in the agenda, provided that the proposals by the Executive Board shall take precedence.
8. The proposals shall be discussed and voted upon, provided that the meaning and the purpose of such proposals are not similar to the proposals already rejected.

9. In the event of several motions pertaining to the same subject, the one encompassing the highest number of items shall be dealt with and put to the vote. In case of uncertainty on the most extensive motion, the assembly shall decide by majority of votes and without any debate. Voting procedures shall be carried out in the order in which the motions were submitted.

10. The Chairman has the flexibility and the power to make any necessary decision in order to expedite the works of the Congress in an efficient manner.

#### **E - CALLS TO ORDER**

1. The Chairman may admonish the speakers who digress from the agenda or from the motion and call them “to the point” under discussion. If a speaker offends against decency, the Chairman can “call to order”, “reprimand conduct” and can even order him/her to leave the Assembly.

2. The Chairman can withdraw the floor from a speaker called twice “to the point” or “to order” without success.

#### **F - TIME ALLOTTED TO SPEAKERS**

1. The Chairman may decide to close the debate on a specific matter, if he/she feels that an adequate discussion has already taken place.

2. Before closing the debate, the remaining names on the list of speakers have to be disclosed. The Chairman can decide if the floor shall still be given to those entered in the list.

#### **G - VOTING AND ELECTIONS**

1. Voting and elections shall be carried out:

- i. By showing voting paddles.
- ii. By showing hands.
- iii. By electronic equipment.
- iv. By standing vote.
- v. By calling the roll.
- vi. By a secret ballot.

The secret voting procedure is mandatory for elected offices.

In the event of a single candidacy for an elective office, the Assembly may decide - according to the majority rule - to express its vote by unanimous acclamation.

For other matters, the voting procedure may take place with a motion submitted, seconded and approved by the Assembly according to the majority rule.

Any voting procedure and election shall be decided by a majority vote.

2. The chronological order of the motions to be put to the vote shall be announced prior to the Assembly. Every motion shall be read out once before voting.
3. If the correctness of a vote is questioned, the Chairman shall decide the validity of the complaint.

#### **H - THE PANEL OF SCRUTINEERS**

1. Before any voting procedure, the Chairman shall select a panel consisting of at least three scrutineers, whose appointment shall be voted by the Assembly. They shall be responsible for counting the ballot-papers and controlling the number of votes.
2. The validity of the vote has to be explicitly confirmed to the Chairman by the members of the panel of scrutineers.

#### **I - CANDIDACY**

1. Candidacies for elective offices shall be sent to the Secretary General of World Skate within the terms set forth in the Statutes (Art. 14) and must contain the date of the Elective Congress.
2. Candidacies shall be sent via e-mail to [secretarygeneral@worldskate.org](mailto:secretarygeneral@worldskate.org) and sent in hard copy by express courier.
3. Candidacies must be accompanied by at least 5 (five) support letters or e-mails drafted by Member Federations entitled to vote, as for the terms set out in Art. 14 of the Statutes. Such letters should be written on headed paper and signed by the legal representative of the Federation and must quote full name, office and Country of the candidate for Presidency and First Vice-Presidency.

## **J - THE MINUTES**

1. The minutes of the meetings shall include:
  - a) the place and date of the Assembly;
  - b) the time of opening and closing of the General Assembly;
  - c) the full names (Given name and surname) of the Chairman and of the Secretary (recorder of minutes);
  - d) the assessment of the statutory summoning of the meeting;
  - e) the agenda;
  - f) the assessment of the constitutive quorum;
  - g) the motions put forthwith and the result of the voting;
  - h) the signatures of the Chairman and of the Secretary (recorder of minutes).
2. The results of the voting shall be recorded.
3. The elected members shall be listed with full names (given name and surname) and their Country of residence.
4. The minutes shall be submitted for approval to the next Congress and shall be sent out 15 (fifteen) days before the upcoming Congress.
5. The original draft minutes shall be retained until a final version thereof is approved.
6. The minutes shall be published on the Website of World Skate. In particular cases, World Skate Members may be informed in writing before the minutes are published on the website.

## **PARAGRAPH 6 – THE EXECUTIVE BOARD**

### **A - PREAMBLE**

The Executive Board is formed on the terms set forth in Article 8 of the Statutes and its members are elected and/or appointed according to World Skate Statutes, By-Laws or any other applicable World Skate Rules or Regulations.

### **B - RULING PROCEDURES**

The following provisions must be read in combination with the Statutes and the Code of Conduct and Code of Ethics.

1. The Executive Board is the body of World Skate in charge to make final decisions on the tasks assigned to it by the Statutes and on matters provided for in the Code of Conduct and Code of Ethics (see DELA Dpt. at Par. 9.C and World Skate Code of Conduct and Code of Ethics and Statutes Art. 8.14.l).
2. The Executive Board can also act as Arbitrator in disputes between Member Federations upon request, or each time World Skate Statutes, By-Laws or any other applicable World Skate Rules and/or Regulations so require.
3. The Executive Board in Ruling session shall respect the same quorum and voting rules as stated in the Statutes and in these By Laws.
4. Members of the Executive Board who are in a clear position of conflict of interest shall abstain from voting or shall in any case be excluded from the Ruling session by the unappealable decision of World Skate Secretary General.
5. The Executive Board shall make a final decision on a specific subject within three months as from the date in which a request has been submitted to it. Such decision shall be notified to the parties involved within three months as from the date on which the decision is taken.
6. All the decisions of the Executive Board are final and binding. In case of a negative outcome, the unsuccessful party can submit an appeal to the Court of Arbitration for Sports (CAS/TAS) of Lausanne.

## **C - MEETINGS**

1. The President of World Skate summons meetings of the Executive Board if deemed necessary and according to the terms described below. Meetings of this nature are ordinary meetings and shall be summoned according to Art. 8.5 of the Statutes.
2. Extraordinary meetings must be summoned upon the President's request or if the majority of the Executive Board members submit a written request to the President giving detailed reasons (Art. 8.15 Statutes).
3. Travel, Board and Lodging expenses to attend the Executive Board meetings shall be borne by World Skate.

4. The President of World Skate presides over the meetings of the Executive Board, whereas the conduct of the works is entrusted to the Secretary General. If the President is absent, the meeting will be presided by the First Vice President and in case the First Vice President is absent by the oldest Vice President.
5. The Secretary General confirms the statutory summoning and the presence of the constitutive quorum (Art. 8.9 Statutes), and subsequently declares the meeting open.
6. The meeting shall start at the time set out in the notice and shall continue until all the items in Agenda are dealt with.
7. If the quorum is not attained within 2 hours as from the time set out in the summoning notice, the meeting of the Executive Board shall be declared cancelled.
8. Any proposals by Executive Board members to be included in the agenda shall be submitted in writing to the Secretary General at least 30 (thirty) days prior to the date of the meeting.
9. Further items may be added to the agenda at the beginning of the meeting if necessary.
10. The floor shall be granted by the Secretary General and shall not be given again to discuss items in the agenda already voted on, unless the assembly otherwise decides pursuant to a majority rule.
11. Matters shall be dealt with according to the order of precedence as stated in the agenda.
12. A member moving a motion or an amendment shall present it to the Executive Board. A member seconding a motion may reserve the right to take the floor subsequently. A member of the Executive Board shall not speak more than once about any subject. A limited amount of time can be set for each speech (see the following Par. 5.F). In such case, the duration of each speech shall be defined in advance by the Secretary General.

13. When an amendment is debated, the discussion shall continue on that amendment until its conclusion and no further amendment shall be proposed in the meantime.
14. The proposals, in order of precedence, shall be discussed and voted upon, provided that such proposals are not similar in meaning and intent to those already rejected.
15. Motions put to vote must be seconded by at least one of the members of the Executive Board. Voting shall be carried out by show of hands or, in case of video and call conference, by verbal consent or by electronic vote.
16. The meetings of the Executive Board can be audio/video recorded, and minutes shall always be taken. Minutes shall be sent to the Executive Board members within the following 4 (four) months. The minutes will include:
  - a) Place and date of the meeting.
  - b) Assessment of the statutory summoning of the meeting.
  - c) Agenda.
  - d) Assessment of the constitutive quorum.
  - e) Motions put forthwith and the result of the voting.
  - f) Signatures of the President and the Secretary General.

#### **D - ELECTRONIC VOTE**

1. Where a vote by mail is required or decided by the President, the Secretary General shall send by e-mail to each member of the Executive Board a clear statement on the question to be voted upon, as well as a request to each member to send his/her vote thereon to World Skate Secretary General. The statement shall indicate the closing date of the voting.
2. The duration of the voting procedure through electronic vote shall be decided by the Secretary General at his/her own discretion according to the urgency of the matters submitted.
3. Within five days since the end of the electronic vote procedures, the Secretary General shall send an e-mail to each Executive Board member announcing the result of the vote.

## **PARAGRAPH 7 – THE SECRETARY GENERAL**

1. The following provisions represent a specification to those included in Art. 11 of the Statutes.
2. The Secretary General is entitled to receive and manage all the official communications addressed to the Executive Board and to the International Technical Commissions, letters, bidding applications, requests of affiliation, administrative matters concerning the management of World Skate.
3. The Secretary General shall submit the bidding candidatures to the Executive Board for a final decision and he/she will be as well responsible for letting the parties sign up the host contract and ensuring that it is signed by both parties on time.
4. The Secretary General shall be responsible for signing all World Skate bulletins and official communications.
5. The Secretary General is responsible to publish and update World Skate Sports Events Calendar as approved by the Executive Board.
6. The Secretary General may be entrusted by the President to conduct the General Assembly of the Ordinary and Extraordinary Congress and the meetings of the Executive Board.
7. The Secretary General has the task of monitoring and ensuring that each assembly or meeting is conducted on the basis of the provisions under the Statutes, the By-Laws and any other World Skate applicable Rules and regulations.

## **PARAGRAPH 8 – APPOINTMENTS, CANDIDACY, COMMISSIONS AND DEPARTMENTS**

1. Appointments made by World Skate President or by the Executive Board, shall be in compliance with the provisions regulating the conflict of interest, and shall be grounded on the experience of the person concerned as well as on the expertise

this person may provide to World Skate. Moreover, candidates for appointed roles shall never have been sanctioned for a breach and/or violation of the Code of Conduct and Code of Ethics.

2. Candidates for World Skate elective roles shall comply with the principles governing the conflict of interest as well as with values and principles under World Skate Statutes, By-Laws, Rules and regulations, and shall have never been sanctioned for a breach and/or violation of the Code of Conduct and Code of Ethics.
3. Differently from the provisions of Article 8.4 of the Statutes, internal Departments may be set up at World Skate President's discretion, according to the work schedule and load.

The following Commissions and Departments have already been established within World Skate:

- A. Sports Department.
- B. International Technical Commissions.
- C. Disciplinary, Ethics and Legal Affairs -DELA- Department.
- D. Athletes Commission.
- E. Medical Commission.

## **A - WORLD SKATE SPORTS DEPARTMENT**

1. World Skate Sports Department (Dpt.) handles, manages and coordinates from the sports point of view all the disciplines of which World Skate is the International Governing Body.
2. World Skate Sports Dpt. is in charge of the Technical Commissions and manages and coordinates the relationships between World Skate and the Technical Commissions.
3. Each and every World Skate Sports activity involves the Sport Dpt. who inspects and authorizes all the international and continental sports competitions, such as World Skate Games, World Championships, Continental Championships, World Cups etc.

4. World Skate Sports Dpt. authorizes and manages all the educational activities such as Seminars, Clinics, Courses, Stages etc. for Judges, Referees, Coaches and Athletes.
5. World Skate Sports Dpt. manages all the operational activities related to the appointment of Judges and Referees for the abovementioned competitions.
6. World Skate Sports Dpt. checks and approves the International Sports and Technical Rulebooks of each discipline drafted by each International Technical Commission and submits them to the Executive Board for ratification (Art. 8.14.j Statutes).
7. World Skate Sports Dpt. manages the process for type-approval and homologation of facilities, equipment and materials.
8. World Skate Sports Dpt. is chaired by a Sports Director appointed by World Skate President.

## **B - WORLD SKATE TECHNICAL COMMISSIONS**

1. World Skate Technical Commissions are internal sports and technical bodies, each one to be considered the utmost technical body of the relevant discipline.
2. In addition to the provisions included in Art. 16 of the Statutes, the Technical Commissions are responsible, each one for its own discipline, for:
  - a) checking the matching between the accredited participants (officials and athletes) - as per accreditation lists provided by World Skate - and the actual participants in the World Championships and in any other World Skate International Competition and/or event.
  - b) collecting in real time and immediately providing World Skate with all the results of World Championships and any other World Skate International Competition and/or event.
  - c) providing World Skate with a detailed final report on the actual participants

and the final results of World Championships and any other World Skate International Competition, in accordance with a World Skate approved format.

d) following the instructions and the procedures established by World Skate about events, competitions and Awarding Ceremonies.

3. World Skate shall decide which members of the Technical Commissions are going to take part in events or competitions.
4. According to the event policy and upon World Skate approval, Technical Commissions shall hold one Technical meeting before each World Championship and any other World Skate International event and/or competition, for the purpose of checking all preparations.
5. Within 10 days from the end of the event/competition, the relevant International Technical Commission shall hold a debriefing meeting (also by video-conference), to be summoned by World Skate.
6. Each Technical Commission may advise World Skate regarding the setting of its own event registration fees according to the particular needs and obligations of that discipline. Nonetheless World Skate shall define the fees.
7. No fee shall be collected by the Technical Commissions. World Skate can however authorize in writing the Chairman of a Technical Commission to collect fees on its behalf.
8. In case of meetings of the Technical Commissions that are not scheduled during World Championships, such travel, board and lodging expenses shall be borne by World Skate, according to World Skate policies and shall be previously authorized in writing by the Secretary General.
9. The Technical Commissions may also set up meetings via web.

## C - WORLD SKATE DISCIPLINARY, ETHICS AND LEGAL AFFAIRS (DELA) DEPARTMENT

### 1. Mission

This Department has been established to prevent and detect violations in World Skate Code of Conduct and Code of Ethics (The Code), to harmonize the system and to operate in a climate of compliance, respect and observance. Particularly, DELA Dpt. shall contrast violations and/or breaches of the Code.

### 2. Goals

This Department pursues the goal to enforce World Skate Code of Conduct and Code of Ethics and to investigate any Disciplinary and Ethics proceeding that may concern each and every entity or person interacting with World Skate.

Furthermore, DELA Dpt. shall also manage any other legal issue arising from World Skate internal and external activity.

Therefore, the establishment of this Department is part of World Skate Rules and regulations simplification process.

### 3. Limits

During the fulfilment of its tasks, DELA Dpt. shall comply with the authority conferred under World Skate Statutes, By-Laws, rules and regulations and shall only act within its sphere of competence.

### 4. Tasks

The tasks of the DELA Department are:

- A. To check eventual violations and/or breaches of the Code of Conduct and Code of Ethics either on its own decision or on well-grounded and verified reports, notifications or allegations.
- B. To investigate about breaches and/or violations of the Code of Conduct and Code of Ethics, within the limits of its power.
- C. To notify the Executive Board - at the end of the investigation process - with a discharge or indictment decree. In the latter case, allegations, finding results, proofs and any other useful information shall be included for the Executive Board to rule as per Art. 8.14.l of the Statutes.

- D. To receive and reply to complaints, grievances, questions, clarifications and explanations about conduct, ethics and legal subjects coming from Member Federations, single athletes and any other - either national or international - bodies, entities and/or organizations related to World Skate within its sphere of competence.

## **5. Composition And Designation**

- A. The DELA Dpt. shall be composed of an external Prosecutor, appointed by World Skate Executive Board following the proposal of a three-candidate shortlist drafted by the World Skate President.
- B. The Prosecutor shall be selected among International Sports lawyers and judges and shall be equipped with discretionary powers and with the authority to manage the investigation process as per Par. 9.C.4.B.
- C. A maximum of 3 (three) World Skate Staff members may be chosen by the Secretary General as supporting personnel to the Prosecutor.
- D. The internal members of the DELA Dpt. provided for in the previous point C. shall solely support to the Prosecutor with the task to check, inform, notify, reply, record the minutes, and assist the Prosecutor during the investigation phase. They shall not be provided with any decision-making powers.
- E. No term of office is provided for the Prosecutor and he/she can be replaced for any reason at any time by the Secretary General with the approval of the Executive Board.

## **6. Powers And Procedures**

- A. The DELA Department is endowed with investigating powers to be exercised - within the limits set out above - towards Athletes, Officials, Staff Members, Board Members, Federations or any other body, entity or individual interacting with World Skate and subject to the rules provided for in the Code of Conduct and Code of Ethics.  
Furthermore, the Prosecutor, before the beginning of an investigation process and in case a breach or violation of the Code has not yet been perpetrated, may also reprimand a person or body and inform that such behaviour may lead to a breach of the Code.
- B. Following a breach and/or violation of the Code, an investigation procedure is started under the supervision, control, and responsibility of the Prosecutor.

C. The powers of the DELA Department include - among other things:

- to request any kind of document (either by electronic or paper means).
- to summon anyone (also by call/video conference) for requesting explanations or valuable information.
- to ask anyone for a written explanation of the facts.

Any kind of proof may be produced, except for those that violate human dignity or are clearly unnecessary.

- A. As from the moment in which the DELA Department is informed about an alleged breach within its sphere of competence, a two-month investigation begins.
- B. As soon as the investigation term begins, the DELA Dpt. shall inform the person, body or entity involved, about the ongoing investigation.
- C. At the end of the 2-month investigation term, the Prosecutor may either extend the investigations - if necessary - for further 2 months, or close the investigation by dismissing the case or taking it before the Executive Board for a final decision.
- D. In the latter case, within 30 days from the date on which the Prosecutor opts for the indictment, the DELA Dpt. shall provide the person, body or entity concerned as well as the Executive Board with allegations, finding results, proofs and any other information useful to make a final decision.
- E. The DELA Dpt. shall carry out its activity either live or by electronic means.
- F. The members of the DELA Dpt. are entitled to take part in the Ruling sessions of the Executive Board meetings Ruling, but only as speakers.

## **7. Representation And Expenses**

If necessary, one or more members of the DELA Dpt. might be summoned by the Executive Board or by the Congress in their meetings; in those cases, all the related expenses shall be borne by World Skate.

The DELA Dpt. ordinarily meets once a year and extraordinarily whenever necessary, also by using remote telecommunication systems (call/video conference systems).

In case one or more members of the DELA Dpt. need to travel while fulfilling his/her duties, subject to the approval of the World Skate Secretary General all the costs shall be borne by World Skate in accordance with World Skate Travel and Expenses Policies.

## **D. WORLD SKATE ATHLETES COMMISSION**

### **1. Purposes**

Pursuant to the recommendation of the IOC Reform Commission which states that “*athletes should be well represented at all levels of the sports movement: IOC, IFs, NOCs and NFs*” World Skate forms its own Athletes’ Commission.

### **2. Mission**

The mission of the World Skate Athletes’ Commission (the Commission) is to represent the views of the athletes and to make their voice heard within World Skate.

### **3. Tasks**

The tasks of the Commission are:

- A. To consider issues related to athletes and to provide advice to World Skate;
- B. To represent the rights and interests of athletes;
- C. To maintain contact with the IOC Athletes’ Commission;
- D. To attend the IOC Athletes’ forum and any other International Athletes’ meeting as per World Skate request.
- E. To fill in questionnaires or reports as per World Skate requests.

### **4. Commission Composition**

- A. The Commission shall have one male and one female representative from each World Skate discipline.
- B. The members from each Discipline (the Member) shall be at least 18 (eighteen) years old and shall not have been sanctioned for a doping, ethic or disciplinary offense.
- C. The Commission shall be composed of athletes who, at the time of their election/appointment, are or will be participating in that year’s World Championships in the World Skate relevant discipline, or have participated in World Championships at least once in the previous four (4) years.

- D. There shall be only one Member (male or female) from any National Federation for each discipline.
- E. The term of office is four years and they can be re-elected.

## **5. Commission Election**

- A. Once every four years, the athletes of each World Skate discipline, are entitled to vote one male and one female athlete among the ones nominated to represent the single discipline as a Member of the Commission.
- B. Any athlete eligible for nomination to the Commission (please see point 4.C above) shall submit his/her candidacy the day before the date set for the elections to take place.
- C. Athletes will be elected as Members by a secret ballot vote to be held during each discipline's World Championships or during any other World Skate International Competition according to World Skate discretion and modalities. In case the relevant World Championships are not going to be held for any reason, the vote shall be held during the first appropriate World Skate International Competition and/or event according to World Skate Sports Events Calendar.
- D. Any 18 years old athlete competing in that year or previous year's edition of World Championships is entitled to vote.
- E. After the voting procedures, the polling operations will be managed by a World Skate Staff member or by a member of the competent Technical Commission who shall be responsible to provide the results and to inform the General Secretariat of World Skate.
- F. In case of two elected members belonging to the same National Federation for the same discipline, the last one scrutinized shall be replaced by the second placed athlete for the specific discipline, coming from a different National Federation.
- G. After the end of the counting procedures and according to the provisions of the point E above, the final results shall be communicated to all the interested persons and to all the Member Federations.

## **6. Commission President**

- A. The elected Members shall elect - through an electronic vote and according to the majority rule - their President, who will also be a voting member of World Skate Executive Board. He/She may also attend the Congress meetings without

voting rights.

- B. In case one or more World Skate disciplines become Olympic, the Executive Board may appoint the Athletes' representative of one of these disciplines as President of the Athletes Commission (and therefore World Skate Athletes' Representative), instead of holding any voting procedure.
- C. In the event the Commission President is unable to attend the World Skate Executive Board meetings, the Athletes' Commission shall appoint an alternate Member to attend those meetings.

## **7. Commission Members Meetings**

- A. Commission Members may set up meetings when deemed necessary via web or during World Championships, World Skate Games any other World Skate International event or competition may - according to the Event Policy and upon World Skate approval - to consider issues relating to athletes and to prepare recommendations to World Skate.
- B. The meetings as well as any kind of voting procedures can also be made via web, using electronic voting procedures, telecommunication and videoconference technologies.

## **8. Commission Expenses**

- A. Unless Commission members are required by World Skate to attend a meeting or a forum such as the ones mentioned in art. 3.D above, Members' expenses shall be borne by their relevant National Federations.
- B. In case one or more members of the Athletes' Commission need to travel while fulfilling their duties, all the costs shall be borne by World Skate upon approval of World Skate Secretary General.
- C. World Skate shall bear the expenses of the Commission President or alternate Member incurred to attend the World Skate meetings (Executive Board and Congress).

## **E. WORLD SKATE MEDICAL COMMISSION**

### **1. Purpose And Composition**

The World Skate Medical Commission (the Commission) consists of three to five doctors with proven experience in Sport Medicine and Anti-Doping, and shall be

appointed by the Executive Board.

The Commission includes the Doping Control Manager (DCM) who shall be independent from any National Federation and who shall also act as President of the Commission.

DCM travel, board and lodging expenses during World Championships and any other World Skate International competition or event in which his/her presence is deemed necessary shall be incurred by the Host and/or the LOC.

Travel, board and lodging expenses for the President of the Commission to attend Executive Board meetings and Congresses shall be incurred by World Skate.

World Skate Staff members may be appointed as Commission supporting staff.

## 2. Responsibilities

Responsibilities of the Commission include but are not limited to:

- A. Ensuring participation in sport free from the use of performance enhancing drugs and any other method of enhancing performance in sport.
- B. Participating in World Skate results management, ~~doping control hearing panels~~<sup>1</sup> and therapeutic use exemption (TUE) panels.
- C. Ensuring current knowledge of all Anti-Doping in force Regulations and that they are communicated to all member Federations and all athletes and other participants in World Skate sanctioned competitions.
- D. Promoting athlete health and safety.
- E. Communicating with all doctors and medical staff working in World Skate to ensure they are conversant with the in force Anti-Doping rules in accordance with IOC Regulations, WADA code, WADA International standards and World Skate Anti-Doping Rules.
- F. Canvassing input from World Skate Medical Staff with regard to injury trends and strategies for prevention.
- G. Staging of Anti-Doping programmes/seminars.

## 3. World Skate Doping Staff

- A. A member of the Commission will be appointed to oversee the Doping control process at a World Skate World Championships and any other World Skate International competition or event in which his/her presence is deemed

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<sup>1</sup> As modified by World Skate Executive Board held on March 18<sup>th</sup> 2021 and ratified by World Skate Congress on November 27<sup>th</sup> 2021

necessary.

This person will be known as the World Skate Doping control manager (DCM) or his/her delegate.

- B. The World Skate DCM or delegate shall ensure that the testing process is in accordance with the in-force IOC Regulations, WADA code, WADA International standards and World Skate Anti-Doping Rules.

#### **4. Reference**

For any other further Anti-Doping matter reference is made to the in-force World Skate Anti-Doping Rules.

## **PARAGRAPH 9 – JUDGES, REFEREES AND COACHES**

### **A- DEFINITION**

1. Judges and Referees are the only ones in charge to run and manage the competitions from a sports and technical point of view.
2. Judges and Referees are the only persons in charge to adopt decisions about breaches concerning technical and sport regulations' issues and violations. Single Sports and Technical Rulebooks may provide possible exceptions to this rule.
3. Coaches shall be considered as the ones in charge to train and assist athletes and to attend World Skate competitions with them.
4. According to the different Sports and Technical Rulebooks, Judges and Referees might take a different name classification. They shall however be subject to the following rules.

### **B - STATUS**

Judges, Referees and Coaches of different disciplines may be tested to obtain the International Status.

In this regard, theoretical (written and oral) and practical exams may be staged during World Skate International seminars, events or competitions.

Judges and Referees eligible to take exams, shall be appointed by their own National Federation.

## **C - APPOINTMENT**

Judges and Referees provided with the International Status, are the only ones who shall be appointed for World competitions by the relevant Technical Commission. World Skate shall inform the relevant National Federation about the appointment.

## **D - ANNUAL FEE**

Judges and Referees provided with the International Status shall pay an annual membership fee to World Skate.

The annual fee may be paid by the relevant National Federation.

Payment status for International Judges and Referees must be on track before the beginning of the relevant competitions.

## **E - REFERENCE**

With regard to the abovementioned provisions and for any other sports and technical rules, reference is made to the in-force Sports and Technical Regulations of each discipline.

# **PARAGRAPH 10 – WORLD SKATE COMPETITIONS AND OTHER EVENTS**

## **A - PREAMBLE**

The following provisions set out the organizational and administrative matters involving any Competition, Event or any other kind of occurrence organized, sanctioned, staged, planned, developed, managed and/or subcontracted to third parties by World Skate.

## **B - SPORTS ENTRY PLATFORM AND OTHER KIND OF REGISTRATION PROCESSES**

Any of the abovementioned events shall involve a registration process by participants.

To this end and for sports events, unless otherwise specified in Bidding Applications, Contracts and/or any other official announcement, World Skate Sports Entry Platform shall be used.

The Sports Entry Platform is an information system designed to allow National Federations as well as single clubs, associations and athletes (when enabled) to enter

athletes' and officials' data, pictures, IDs and all the other necessary information to register the participants for one or more competitions.

The login to the mentioned system, together with the *back end* and the *customer care* services, shall be directly managed by World Skate. Consequently, World Skate shall be the only body in charge to provide credentials and to determine the opening and closing dates and hours of the entire system.

World Skate reserves the right to use for any reason different registration methods (such as e-mails, online forms and/or questionnaires as well as paper registration) either for competitions or for any other kind of event.

The Registration process to all World Skate events or competitions should usually expire about one month before the beginning of the event concerned.

## C - ATHLETES STATUS, NATIONALITY, EXEMPTIONS AND INTERNATIONAL PASSPORTS

- i. Athletes shall acquire the “International Athlete” status ~~once they take part in the World Championships or to International circuits or events organized, recognized or sanctioned by World Skate~~ according to the conditions foreseen in the World Skate Anti-Doping Rules, which comply with the WADA Code<sup>2</sup>.
- ii. In order to attend International Competitions and/or events, each member Federation can register athletes coming from its Country and carrying the relevant passport in accordance with terms, conditions and limits set out in World Skate Sports and Technical Regulations of each discipline and in compliance with the specific instructions described in official announcements and/or bulletins.
- iii. World Skate may accept athletes coming from Countries where a Federation does not exist and let them compete as “*Wild Card*” under their own Anthem and Flag. Should a Federation be set up after the competition concerned, ranking placements gained by these athletes shall not confer any points or medallist positioning as well as voting rights (Par. 5.B.3.ii) to the newly-established Federation.
- iv. Athletes coming from Countries in which the geo-political situation does not allow to set-up a Federation may be accepted and shall compete as “*Wild Card*” under World Skate Anthem and Flag.

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<sup>2</sup> As modified by World Skate Executive Board held on March 18<sup>th</sup> 2021 and ratified by World Skate Congress on November 27<sup>th</sup> 2021

- v. World Skate shall not accept single athletes coming from Countries in which there is a member Federation that does not include the relevant discipline into its activities. These athletes shall mandatorily contact the relevant Member Federation for its approval and clearance to compete for their respective Countries and under their own Anthem and Flag. Should the mentioned Federation not answer within 15 days, World Skate might allow the athlete concerned to compete under his/her Country Anthem and Flag. Should the Federation acquire the governance of the discipline concerned after the competition, ranking placements gained by these athletes shall not confer any points or medallist positioning as well as voting rights (Par. 5.B.3.ii) to Federation concerned.
- vi. World Skate applies Rule 41 of the Olympic Charter. Consequently, athletes who wish to represent a Country during World Championships or any other World Skate International Event or Competition, must be citizen of the Country concerned and must carry the relevant passport.
- vii. Athletes who carry a second Passport (dual citizenship), shall choose once the Country to compete for and shall not compete for the other Country whom they are citizen of.
- viii. The first time an athlete competes representing a Country during World Championships or any other World Skate International Event or Competition, he/she shall only represent that Country from then on.
- ix. An athlete who has represented one Country during World Championships or any other World Skate International Event or Competition and has changed his/her nationality or acquired a new one, may participate in the abovementioned competitions representing his/her new Country provided that at least three years have passed since the athlete last represented his/her former Country.
- x. This period may be reduced or even cancelled by World Skate Executive Board, with the agreement of the NOCs and the NFs concerned, taking into account the circumstances of each case.

#### **D - DEVELOPING PROGRAM**

World Skate recognizes and encourages the establishment of developing programs for underdeveloped member Federations or for those member Federations that are in a difficult financial and/or economic situation.

To this end World Skate may include into its Bidding Applications and consequently in

its Hosting contracts a developing program to let the abovementioned Federations participate in the Competitions with the minimum economic efforts possible, to be discussed and implemented time by time.

In order to select Countries to be provided with support, World Skate shall evaluate the following criteria:

- Existence of Federal sports venues and facilities for World Skate disciplines;
- Number of affiliated athletes;
- Approval and interest rating towards World Skate disciplines;
- Average age of the population.

#### **E - COMPETITIONS SANCTIONED BY OTHER INTERNATIONAL ORGANIZATIONS**

Considering that World Skate is part of other International Organizations (such as IOC, IWGA etc.), some of its disciplines may be part of external competition programs.

In these cases, World Skate, as the sole Governing Body of its disciplines (as per Statutes Art. 1.2), shall discuss with the competent authorities, terms, conditions, limits as well as Sports and Technical Regulations of the inclusion and the staging of one or more of its disciplines into competitions organized by other International Organizations.

World Skate shall be also in charge to define the rules to select athletes who will compete in those competitions.

#### **F - WORLD CHAMPIONSHIPS**

World Championships are the highest expression of each discipline in terms of sports awarding.

World Championships of each discipline may be staged every year.

All the age categories deemed necessary can be included but Senior category shall mandatorily be part of the event.

The winners of a competition in each discipline shall be considered as World Champions until the next edition of the relevant World Championships.

#### **G - WORLD SKATE GAMES**

World Skate Games are a Multi-Sport event in which World Championships of each World Skate discipline are gathered in a single event.

World Skate Games may be held once every two years in the years in which World Championships are not staged.

Winners of the single World Championships included in World Skate Games Program shall be considered as World Champions as for the terms provided in letter F below.

#### **H - CONTINENTAL CHAMPIONSHIPS**

Continental Championships are the highest continental expression of each discipline in terms of sports awarding and may be staged every year.

The winners of a competition in each discipline shall be considered as Continental Champions until the next edition of the relevant Continental Championships.

#### **I - WORLD CUPS AND OTHER INTERNATIONAL COMPETITIONS**

World Skate World Cups or any other kind of World Skate International Competition can be staged at any time based on World Skate discretion.

The winners of these events shall not be considered as World Champions. The awards conferred during these competitions shall be named in such a way as to avoid any possible misinterpretation or to generate confusion between the different titles.

#### **J - WORLD SKATE SANCTIONED EVENTS**

World Skate may sanction and/or recognize events organized by different bodies or entities, providing those events with dignity of official World Skate recognized events. These events shall be included in World Skate Events Calendar and may be considered as point earning events for World Skate Rankings, even for those rankings leading to competitions sanctioned by other international sports organizations, such as the Olympic Games (Par. 12.E).

#### **K - SEMINARS AND OTHER EVENTS**

World Skate may directly organize International Seminars or may entrust single Member Federations or any other body or entity dealing with World Skate to stage Continental, Regional or National Seminars.

International Seminars are open events in which Judges, Referees, Coaches, Athletes or other persons, even if not members of a National Federation, can learn or look into new Sports and Technical Regulations, Scoring Systems, Judging Methods and so on.

International Seminars can also be the appropriate forum in which World Skate can stage the International Exams referred to in Par. 11.B above.

World Skate reserves the right to organize, sanction, stage, plan, develop, manage and/or subcontract any other kind of event related to one or more of its disciplines.

## **PARAGRAPH 11 – BIDDING APPLICATIONS AND ASSIGNMENT OF THE EVENTS**

### **A - PREAMBLE**

In case an event or a competition among the ones listed in Par. 10 above is not directly organized by World Skate shall be staged by a Host.

The Host can be a member Federation, a City, a Region, a Country, a Municipality, a Private Company and any other entity interested into hosting one of World Skate events and/or competitions.

The staging of World Skate events or competitions may be directly entrusted or, alternatively, the choice of the Host may be subject to a Bid Process managed by World Skate.

### **B - THE BIDDING APPLICATION**

In case the event or the competition concerned are subject to a Bid Process, World Skate shall publish a Bidding Application on its website in due time.

The Bidding Application shall be an all-embracing document in which the applicant will find all the necessary information in order to submit its candidature.

The Bidding Application shall include an expiration term, which shall be fulfilled by the Bidders.

The Bidding Application shall be based on good faith and shall be in compliance with all the principles included in World Skate Rules and regulations.

The Bidders shall sign the *Acknowledgement of Application and Commitment* attached to the Bidding Application and send it to World Skate together with their candidature within the expiration term.

Subsequently, the Bidders shall provide World Skate with the proof of payment of the bailment required (if any) as well as any further document that may be requested by the Bidding Application.

This signed document shall represent a letter of intent to stage the event concerned as well as the acknowledgement to may be chosen as Host and, consequently, to sign the Hosting Contract.

#### **C - ASSIGNMENT OF THE EVENTS**

After the end of the Bidding Application Process subject to its own conditions, terms and deadlines - if any -; World Skate shall list an order of preference among the Bidders having regard to the best offer presented in terms of place, accessibility, infrastructures, sports needs and any other matter included in the Bidding Application.

Subsequently World Skate Executive Board shall choose the first one of its order of preference as “*Future Host*”.

#### **D - THE HOSTING CONTRACT**

The Future Host shall be immediately informed of World Skate choice and shall be subsequently provided with a draft of the Hosting Contract, in order to evaluate the terms and the conditions provided for.

The Hosting Contract shall include all the obligations deemed necessary to stage the event concerned and shall be standardized for all the events of the same type, the only differences shall be the ones included in the attached Handbooks and Annexes (which shall form an integral part of the Hosting Contract) depending on the event to be staged.

The Future Host shall sign the contract and return it to World Skate for its signature. Subsequently the Future Host shall be known as the Host and shall start to organize the event concerned according to the terms and the conditions set out in the Hosting Contract.

In case the Future Host does not return the contract duly signed within the term stated in the Bidding Application, World Skate may decide to revoke the assignments and to negotiate with the remaining Bidders, following the order of preference listed by the end of the Bidding Application Process.

## **PARAGRAPH 12 – DATA COLLECTION, PROCESSING, RETENTION AND PROTECTION**

### **A - PREAMBLE**

World Skate recognizes and encourages the adoption of policies regarding collection, processing, retention and protection of personal sensitive data and information.

### **B - GENERAL**

According to the provision of point A above, World Skate has established a General Data Policy in compliance with the Swiss Law, International Standards and its Rules and regulations, to be applied towards all persons who, in any manner, interact with World Skate.

These persons (Data Subjects) shall mandatorily give to World Skate a written and/or digital consent to collect, process, retain, transfer and protect their personal sensitive data and information while submitting them to World Skate.

### **C - ANTI-DOPING**

World Skate has also established an Anti-Doping Data Policy, different than the General one referred to in letter B above, in compliance with the Swiss Law and WADA International Standards (ISPP), to be applied towards all the persons who, in any manner, interact with World Skate on Anti-Doping related matters.

These persons (Anti-Doping Data Subjects) shall mandatory give to World Skate a written and/or digital consent in order to collect, process, retain and protect their personal and sensitive data and information regarding Anti-Doping related matters.

## **PARAGRAPH 13 – CLOSING RULES, ADOPTION AND ENTRY INTO FORCE**

## **A - CLOSING RULE AND SPHERE OF APPLICATION**

In case of a conflict between the rules set out in these By-Laws and the ones provided for in the Statutes, the Statutes shall in any case prevail.

Member Federations, athletes, officials, Executive Board Members, members of World Skate Management and/or Staff and any other person who, in any manner, interacts with World Skate, shall be subject to the application of these By-Laws.

## **B - ADOPTION**

These By-Laws shall be adopted, amended and changed only by World Skate Executive Board according to the rules set out in the Statutes. The Congress shall ratify the approved By-Laws at the first following Assembly.

## **C - ENTRY INTO FORCE**

These By-Laws and their further amendments shall come into force on the day after their approval by World Skate Executive Board.

These By-Laws shall be ratified by the World Skate Congress.



## **BY LAWS**

Approved by World Skate Executive Board on July 2<sup>nd</sup>, 2019 and ratified by World Skate Congress on July 3<sup>rd</sup>, in Barcelona (Spain)